

# BY-LAWS OF THE MASSACHUSETTS BAY LEAGUE

---

*Adopted October 22, 2001  
As Amended January 27, 2003  
As Amended March 8, 2004  
As Amended January 29, 2016*

## ARTICLE I ARTICLES OF ORGANIZATION

**Section 1 NAME:** The name of the organization shall be Massachusetts Bay League.

**Section 2: PURPOSE:** The purpose of the League shall be to further the sport of competitive and recreational sailing in secondary schools within the greater Boston metropolitan area.

## ARTICLE II MEMBERSHIP IN THE LEAGUE

**Section 1: IDENTITY:** Membership shall be open to all secondary schools in the greater Boston metropolitan area that apply in writing and are approved by a majority of the Active Members.

**Section 2: MEMBERSHIP CATEGORIES:** Membership shall be divided into two categories as follows:

- a) Recreational Members: Schools that wish to participate in "Learn to Sail" instructional or recreational sailing activities and not in formal racing activities. These members will be eligible to sail at Community Boating, Inc. during the Fall season of each scholastic year. Sailing at venues other than Community Boating Inc. is unrestricted by this clause.
- b) Racing Members: Schools that wish to participate in formal racing activities during the Spring season of each scholastic year. This includes members that elect to sail at Community Boating, Inc. or other venues. Racing members may also be recreational members.

**Section 3: ACTIVE MEMBERSHIP:** To be an Active Member of the League, Members must notify the League in writing of their intent to participate, submit payment of annual dues, and submit payment for all fees associated with the use of any sailing venue. The League may set a deadline by which this written notification of intent must be filed. Members are also encouraged to regularly attend meetings of the League in order to sustain their membership.

# **BY-LAWS OF THE MASSACHUSETTS BAY LEAGUE**

---

**Section 4: INACTIVE MEMBERSHIP:** Members that are delinquent in the annual dues of the League or fees associated with the use of any sailing venue for one season or more will become Inactive Members. Members that fail to submit a notification of their intent to participate prior to the established deadline will become Inactive Members. Members absent for two or more annual meetings will become Inactive Members. Inactive Members may regain Active Membership through reapplication and approval by a majority of the Active Members.

**Section 5: VENUE MEMBERSHIP:** Schools that intend to sail primarily at Community Boating, Inc. must be members of Community Boating, Inc. Individual students from each school must also be members of Community Boating, Inc. These two requirements may be waived for schools that sail, practice, and/or race primarily at another venue so that they may participate in infrequent events, such as regattas, at Community Boating, Inc. Authorities of other sailing venues hosting team(s) of the League may also place similar requirements.

**Section 6: NESSA AND US SAILING MEMBERSHIP:** Members of the League are encouraged to be members of the New England Schools Sailing Association, the Interscholastic Sailing Association, and US Sailing.

**Section 7: APPLICATION FOR LEAGUE MEMBERSHIP:** Any school wanting to be considered for Active Membership at the Annual Meeting must apply in writing to the Secretary before January 1. Any school interested in participating before being considered for Active Membership at an Annual Meeting may be granted a Provisional Membership, upon approval of the Executive Committee, that will expire at the conclusion of the next Annual Meeting. Provisional Members have no voting privileges and are subject to all applicable dues and fees of the League and sailing venue(s).

## **ARTICLE III OFFICERS**

**Section 1: ENUMERATION:** The officers shall be President, Vice-President, Secretary, and Treasurer. These offices shall be held by four or more individuals as voted by the Active Members of the League present at the meeting.

**Section 2: ELECTION AND TERM:** The election of officers shall be held during the Annual Meeting. Elections may also be held at other meetings in order to fill positions left vacant by resignation or removal. The term of all officers

# **BY-LAWS OF THE MASSACHUSETTS BAY LEAGUE**

---

shall be one year. In the event of a mid-term election, the term of office shall last until the next Annual Meeting.

**Section 3: POWERS:** The officers shall have the powers and perform the duties customarily belonging to their offices, including the powers and duties listed below.

- a) The President shall preside at all meetings of the League at which he or she is present. With the advice and counsel of the executive committee, the President shall sign for the League all agreements and other formal instruments. The President, or an appointed delegate, shall act as liaison to the hosting authority of any and all venues that teams from the league may use. The President may appoint an Executive Committee to advise and assist.
- b) The Vice-President shall assist the President in his or her duties and shall preside at all meetings of the League at which the president is absent.
- c) The Secretary shall keep records of all meetings of the League and make a report thereon, and shall issue calls and notices of meetings. The Secretary shall keep a file of the names and addresses the members of the league, including that of the school, the active coach, and a representative of the school, such as the athletic director, principal, or headmaster. The secretary shall keep a record of Members that are eligible to vote at meetings of the League. The secretary shall keep his or her records of meetings open for inspection to the Members by appointment at reasonable hours.
- d) The Treasurer shall be in charge of all funds and securities of any type. Except as otherwise directed by the Executive Committee or the Active Members, the Treasurer shall deposit all funds received by him or her in a bank, trust company, or savings and loan association in an amount not exceeding the insurance on said deposit, as provided by state and federal laws. The Treasurer shall render to the Members at the annual meeting and to the Executive Committee and President whenever requested an accurate account of all funds received and dispersed during the preceding fiscal year and of all funds that are not expended. The Treasurer shall keep the books and records open to inspection by the Members by appointment at reasonable hours.

**Section 4: RESIGNATION AND REMOVAL:** Any Officer may resign by giving written notice to the Executive Committee. Any officer may be removed from office by an affirmative vote of two-thirds of Active Members.

# **BY-LAWS OF THE MASSACHUSETTS BAY LEAGUE**

---

**Section 5: EXECUTIVE COMMITTEE:** The President may appoint an Executive Committee to advise and assist. It shall include the officers, and shall number no more than six. The executive committee shall serve as a hearing board to adjudicate violations by any individual school, team, sailor, or coach of any of the Bylaws and Procedures of the League, or any rules and procedures of the host of a sailing venue. The executive committee shall undertake any other responsibilities assigned by the President.

## **ARTICLE IV MEETINGS**

**Section 1: REPRESENTATION:** Each member school shall be entitled to be represented at meetings by one or more delegates: faculty coach, adult advisor, or designated adult alternative. Active Members shall be entitled to one vote for each school. Inactive Members have no voting privileges. Members approved for new membership or reinstatement of Active Membership during any meeting have no voting privileges until after the conclusion of the meeting.

**Section 2: MEETINGS OF MEMBERS:** There shall be at least three meetings of the League during the scholastic calendar year, including the Annual Meeting. The Annual Meeting of the League shall be held during the month of January each year. Business transacted during the Annual Meeting shall include the consideration of new members and submission of scheduling requests. Other meetings may be held by consensus of the officers, or upon petition by at least three Active Members to the executive committee. The executive committee will determine the time and place of the all meetings.

**Section 3: NOTICE:** Seven days notice shall be given of all meetings of the Members, in each case stating the date, time, purpose, and place of such meeting. All notices required to be given to members shall be mailed to the Member's address as it appears in the books of the League. Alternative notice can be given using electronic means of communication via the e-mail address of the Member as it appears in the books of the League.

**Section 4: QUORUM AND VOTING:** A majority of the Active Members shall constitute a quorum at all meetings of the Members. A majority of the Executive Committee shall constitute a quorum at all meetings of the Executive Committee. When a quorum is present, voting at any meeting shall be by majority vote except as required by law or these by-laws.

**Section 5: WAIVER OF NOTICE:** Members may waive notice required to given them by these by-laws by a written notice of waiver either before or after the action for which the notice is required, which waiver shall have the effect of notice.

# **BY-LAWS OF THE MASSACHUSETTS BAY LEAGUE**

---

**Section 6: PROXIES:** Members shall not be permitted to vote by proxy.

## **ARTICLE V DUES AND FEES**

**Section 1: DETERMINATION OF LEAGUE DUES:** The sum of the dues is to be recommended by the Executive Committee and approved by the Active Members at the Fall Meeting. Additional dues may be levied as necessary with the approval of the Active Members. The sum of dues may differ for different categories of Membership. The monies derived from dues shall be used to support League activities that benefit all Members of the League.

**Section 2: PAYMENT OF LEAGUE DUES:** All participating Members shall pay annual dues. Dues shall be current and paid prior to the commencement of sailing in both the Fall or Spring sailing seasons.

**Section 3: DETERMINATION OF LEAGUE FEES:** The sum of additional fees associated with the use of any specific sailing venue not already covered by League dues or direct payments to the host of the sailing venue is to be determined by the Executive Committee and approved by the Members using that specific sailing venue. These additional fees shall be levied upon all Members using the specific sailing venue. Waiver of such fees may be granted, upon approval of the Executive Committee, if the use of the specific sailing venue by that Member is limited. The monies derived from these fees shall be used to support activities that benefit those Members using the specific sailing venue.

**Section 4: PAYMENT OF LEAGUE FEES:** All participating Members shall pay fees associated with the use of a specific sailing venue as levied by the league prior to the commencement of sailing in both the Fall and Spring sailing seasons.

**Section 5: PAYMENT OF FEES TO HOST OF VENUE:** The host authority of any sailing venue may set fees for participation at that venue. While the League may be consulted in regard to these fees, this is a matter outside of the control of the League. Members must make arrangements to pay fees levied by the host authority of the sailing venue prior to the commencement of sailing in each Spring or Fall season.

**Section 6: DELINQUENCY OF DUES AND FEES:** Members that are delinquent in League dues or fees, or fees levied by the host of any sailing venue for one season or more will become Inactive Members. Any Member that has a delinquent balance in their dues or fees shall not be allowed to participate in any events of the League, shall not reschedule any such events, and such events will

# **BY-LAWS OF THE MASSACHUSETTS BAY LEAGUE**

---

be scored as a forfeit for the delinquent Member. Upon the payment of delinquent dues and fees the school may be reinstated, but consequences levied because of this rule, while the dues or fees were delinquent, shall stand.

## **ARTICLE VI GENERAL**

**Section 1: FISCAL YEAR:** The fiscal year of the League shall begin on the first day of January and end on the last day of December.

**Section 2: RECEIPT AND DISBURSEMENT OF FUNDS:** Checks and other forms of payment for less than \$500 may be signed by the Treasurer. Check and other orders for payment for \$500 or more shall be signed by two Officers. The Treasurer shall be authorized to receive and give receipt for all moneys due and payable to the League from any source whatever, to endorse deposit checks, drafts, notes, or other negotiable instruments, and to give full discharges and receipts therefor.

**Section 3: COMPENSATION:** No Officer or Member shall receive pecuniary compensation for serving as such. Officers and Members may be reimbursed for reasonable expenses incurred in connection with the affairs of the League.

**Section 4: PROCEDURAL RULES:** The conduct and regulation of affairs of the League shall be subject to the Procedural Rules in effect from time to time.

## **ARTICLE VII AMENDMENTS**

These by-laws may be amended by vote of the majority of Active Members, provided that notice describing the proposed amendment has been given with the notice of the meeting.